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County Assembly of Samburu  
Assembly Building  
P.O. Box 3 - 20600  
Maralal,  
Kenya.

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## COUNTY ASSEMBLY OF SAMBURU

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### **Recruitment of County Assembly Audit Committee Members (Chairperson and two Members)**

**6<sup>th</sup> March, 2023**

Pursuant to PFM Act, 2012 Section 73 (5) and 155(5) read together with Kenya Gazette Notice No.2690 of 15<sup>th</sup> April 2016, The County Assembly of Samburu wishes to competitively fill three vacant positions for the Members of County Assembly Audit Committee. One position being the Chairperson Audit Committee and two for Members Audit Committee.

The Audit Committee will support the County Assembly on issues of Risk management, Control and Good Governance among other responsibilities.

Qualifications and Competencies required for the Chairperson and Members are as follows.

#### **Chairperson:**

Bachelor's Degree in Audit, Financial Management. Or Accounting background

Five years' experience in the Public Sector in Audit and or Financial Management/Accounting

Membership to ICPAK, ICPSK, ACFE, IIA and in Good Standing.

**Members (2):** Qualifications in any of the following fields;

- i. Economics/Finance/Accounting
- ii. Security / Risk Management.
- iii. Law
- iv. Business Management
- v. ICT
- vi. Social Sciences

#### **Other Requirements**

Members of the Audit Committee shall,

- i. Have a thorough understanding of County Assembly Operations, Financial Management and Reporting.

- ii. Be an independence proactive leader with confidence and integrity;
- iii. Be a highly respectable and experienced person, who possesses strong interpersonal skills and time available to develop and closely monitor the Audit Committee's Agenda.
- iv. Have a thorough understanding of the Objects, Principles and Functions of the County Assembly; and
- vii. Meet the requirements of Chapter Six of the Constitution of Kenya.

### **Responsibilities**

- i. Review and report to the Board and the Accounting Officer financial issues and judgements made in relation to the Assemblies financial statements
- ii. Review clarity and completeness of financial statements and disclosure in relation to applicable rules and regulations
- iii. Provide strong and effective oversight of the Assembly's internal audit
- iv. Provide effective liason and facilitate communication between management and external audit
- v. Ensure effectiveness of both internal and external audit processes

### **Note**

- i. Members of the Audit Committee shall serve on a part-time basis for a period of three years and shall be eligible for reappointment for a further one term only.
- ii. The allowances payable to the Members of the Audit Committee shall be as determined by the Salaries and Remuneration Commission.
- iii. A person shall not be qualified for appointment as a Member of the Audit Committee if the person;
  - (a) Is a past or present employee of the County Assembly of Samburu; or
  - (b) Has been as an employee or an agent of a Business Organization on which has carried out any business with the County Assembly of Samburu for the last two years.

## **Application Process**

- i. All applications should be addressed to:  
The Secretary County Assembly Service Board,  
Samburu County Assembly,  
Po Box 3, Maralal.
- ii. All Applications should be dropped off at the Secretary, Office of the Clerk.
- iii. All Applications should be received on or before 28<sup>th</sup> March,2023.
- iv. Only Shortlisted candidates will be contacted.